

Application No:

Date of receiving application:



St Berchmans College

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CHANGANASSERY, KERALA

Changanassery, Kottayam, Kerala, India - 686101, Ph: +91 9544 6411 22, E-mail: cesbcollege@gmail.com

APPLICATION FOR REDISTRIBUTION OF GRACE MARKS AWARDED FOR PROFICIENCY IN CULTURAL ACTIVITIES/SPORTS/NCC/NSS

(Applicable for students who require redistribution of grace marks of passed courses to failed courses irrespective of semester or performance year in which grace marks are awarded)

1.	Name of the Candidate (in block letters)	
2.	Address with Phone No (in block letters)	
3.	Name of the programme	
4.	Admission Year	
5.	PRN/Roll No/Register No	

Details of failed courses to which grace mark are to be redistributed from passed courses.

Semester	Month & Year of Examination	Title of failed courses

DECLARATION

I hereby declare that the information given above about me are correct to the best of my knowledge and belief and I have no objection in redistributing the grace marks of any passed courses to failed courses irrespective of the semester or performance year in which the grace marks are awarded. I am aware of the fact that the redistribution will be implemented as per University order no. 5046/Ac A VIII/01/2018 dated 22.06.2018.

Place:

Date:

Signature of the Candidate

NB.

1. Redistribution of grace marks is allowed only for obtaining pass minimum marks for a failed course and not any other purpose.
2. This application shall reach the CE office within two weeks after the publication of results of final semester of each programme.