

Application No:

Date of receiving application:



# St Berchmans College

**AUTONOMOUS**

College with Potential for Excellence | Reaccredited by NAAC with A Grade

**CHANGANASSERY, KERALA**

Changanassery, Kottayam, Kerala, India - 686101, Ph: +91 9544 6411 22, E-mail: cesbcollege@gmail.com

## APPLICATION FOR CLAIMING GRACE MARKS FOR PROFICIENCY IN CULTURAL ACTIVITIES/SPORTS/NCC/NSS

(Note: Attested Copies of relevant certificate of merits and hall ticket or mark list shall be attached to the application form)

1.	Name of the Candidate (in block letters)		
2.	Address with Phone No (in block letters)		
3.	Name of the programme		
4.	PRN/Roll No/Register No		
5.	Academic year and Semesters for which the claim is made	Academic year	Semesters

### Achievements during the academic year

Level of event in Sports/ Cultural activity/NCC/NSS (National/State/District/University/Inter University level)	Name and dates of event	Prize/Grade
(i)		
(ii)		
(iii)		
(iv)		
(v)		
(vi)		

I hereby affirm that details of my achievements given above are true. Attested copies of the merit certificates of my achievements and mark sheet/hall ticket are enclosed herewith. I request that eligible grace marks may be sanctioned to me.

Place:

Date:

Signature of the Candidate

Recommendation and signature of the HOD:

**SPACE FOR VERIFICATION BY TEACHER IN CHARGE OF SPORTS/CULTURAL  
ACTIVITIES/NCC/NSS**

Verified the achievements of ..... (Name of the applicant) and recommended for awarding Grace Marks.

Place:

Date: (Office seal) Teacher in Charge

**CERTIFICATE BY THE PRINCIPAL**

Certified that Sri/Kum. .... is/was a bonafide full time student of this college studying in ..... (Class & programme) during the academic year ..... and that the facts given by the student in this application are verified and found correct.

Place:

Date: (College seal) Signature of the Principal

Details of attested copies of documents attached (to be filled in by the applicant).

- 1.
- 2.
- 3.
- 4.
- 5.

—————For office use only—————

No	Eligible Events/performance	Grace marks awarded in percentage	Remarks
1			
2			
3			
4			
5			
6			
Total eligible grace mark in percentage			

Signature of assistant

Approved

Signature of the Controller of Examinations