

Application No: Date of receiving application: 

St Berchmans College

Founded 1922

AUTONOMOUS

College with Potential for Excellence | Reaccredited by NAAC with A Grade

CHANGANASSERY, KERALA

APPLICATION FOR CLAIMING GRACE MARKS

FOR PROFICIENCY IN CULTURAL ACTIVITIES/SPORTS/NCC/NSS

(Note: Attested Copies of relevant certificate of merits and hall ticket or mark list shall be attached to the application form)

1	Name of the Student (in BLOCK letters)		
2	Residential Address and Phone No		
3	Name of the programme		
4	Permanent Register number		
5	Academic year and Semesters for which the claim is made	Academic year	Semesters
6	Achievements during the academic year		
	Level of event in Sports/Cultural activity/ NCC/ NSS (National/State/District/University/ Inter University level)	Name and dates of event	
		Prize/ Grade	
	i.		
	ii.		
	iii.		
	iv.		
	v.		
	vi.		

I hereby affirm that details of my achievements given above are true. Attested copies of the merit certificates of my achievements and mark sheet/hall ticket are enclosed herewith. I request that eligible grace marks may be sanctioned to me.

Place:

Name & Signature of the candidate

Date:

Recommendation and signature of the HOD:

SPACE FOR VERIFICATION BY TEACHER IN CHARGE OF SPORTS/CULTURAL ACTIVITIES/NCC/NSS

Verified the achievements of (Name of the applicant) and recommended for awarding Grace Marks.

Place:

TEACHER IN CHARGE.

Date:

(Office seal)

CERTIFICATE BY THE PRINCIPAL

Certified that Sri/Kum.
is/was a bonafide full time student of this college studying in
..... (Class & programme) during the academic year
and that the facts given by the student in this application are verified and found correct.

Place:

(College seal)

Signature of the Principal

Date :

Details of attested copies of documents attached (to be filled in by the applicant).

- 1.
- 2.
- 3.
- 4.
- 5.

For office use only

No	Eligible Events /performance	Grace marks awarded in percentage	Remarks
1			
2			
3			
4			
5			
6			
Total eligible grace mark in percentage			

Signature of assistant

Approved

Signature of CE: